

Submit

Click above to sign or propose changes (or to upload your own for our review)

This Criminal Justice Information Services Addendum (“**Addendum**”) hereby amends and revises the End User Agreement previously entered into between Verkada Inc. (“**Verkada**”) and you, the end customer, (“**Customer**”) (the “**Agreement**”) to include the following:

1. Definitions.

Capitalized terms not defined in this Addendum, or in the FBI’s Criminal Justice Information Services Security Policy, will have the meaning provided in the Agreement.

1.1. “**CJIS Covered Services**” means the functionality of the Hosted Software allowing for matching of license plate information against a database of stolen vehicle license plate information.

1.2. “**Criminal Justice Information Services Security Policy**” means Version 5.9.4 dated December 20, 2023, or a successor policy. Unless a successor policy implements material changes, Version 5.9.4 shall be the controlling policy for purposes of the Addendum and Agreement. Each party is independently required to maintain awareness of and compliance with subsequent versions of the policy, if any exist.

2. Scope.

2.1. This Addendum only applies to the CJI Covered Services.

2.2. The Security Addendum appended as Exhibit A hereto is hereby incorporated by reference and made part of the Agreement.

3. NJ SNAP Related Requirement.

3.1. If Customer is subject to the requirements of the New Jersey Statewide Networked Automated License Plate Recognition (ALPR) Program (“**NJ SNAP**”), Customer agrees to comply with the terms set forth on Exhibit B attached hereto, which are hereby incorporated by reference and made part of the Agreement.

EXHIBIT A

FEDERAL BUREAU OF INVESTIGATION

CRIMINAL JUSTICE INFORMATION SERVICES

SECURITY ADDENDUM

The goal of this document is to augment the CJIS Security Policy to ensure adequate security is provided for criminal justice systems while (1) under the control or management of a private entity or (2) connectivity to FBI CJIS Systems has been provided to a private entity (contractor). Adequate security is defined in Office of Management and Budget Circular A-130 as "security commensurate with the risk and magnitude of harm resulting from the loss, misuse, or unauthorized access to or modification of information."

The intent of this Security Addendum is to require that the Contractor maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

This Security Addendum identifies the duties and responsibilities with respect to the installation and maintenance of adequate internal controls within the contractual relationship so that the security and integrity of the FBI's information resources are not compromised. The security program shall include consideration of personnel security, site security, system security, and data security, and technical security.

The provisions of this Security Addendum apply to all personnel, systems, networks and support facilities supporting and/or acting on behalf of the government agency.

1.00 Definitions

1.01 Contracting Government Agency (CGA) - the government agency, whether a Criminal Justice Agency or a Noncriminal Justice Agency, which enters into an agreement with a private contractor subject to this Security Addendum.

1.02 Contractor - a private business, organization or individual which has entered into an agreement for the administration of criminal justice with a Criminal Justice Agency or a Noncriminal Justice Agency.

2.00 Responsibilities of the Contracting Government Agency.

2.01 The CGA will ensure that each Contractor employee receives a copy of the Security Addendum and the CJIS Security Policy and executes an acknowledgment of such receipt and the contents of the Security Addendum. The signed acknowledgments shall remain in the possession of the CGA and available for audit purposes. The acknowledgement may be signed by hand or via digital signature (see glossary for definition of digital signature).

3.00 Responsibilities of the Contractor.

3.01 The Contractor will maintain a security program consistent with federal and state laws, regulations, and standards (including the CJIS Security Policy in effect when the contract is executed and all subsequent versions), as well as with policies and standards established by the Criminal Justice Information Services (CJIS) Advisory Policy Board (APB).

4.00 Security Violations.

4.01 The CGA must report security violations to the CJIS Systems Officer (CSO) and the Director, FBI, along with indications of actions taken by the CGA and Contractor.

4.02 Security violations can justify termination of the appended agreement.

4.03 Upon notification, the FBI reserves the right to:

- a. Investigate or decline to investigate any report of unauthorized use;
- b. Suspend or terminate access and services, including telecommunications links. The FBI will provide the CSO with timely written notice of the suspension. Access and services will be reinstated only after satisfactory assurances have been provided to the FBI by the CGA and Contractor. Upon termination, the Contractor's records containing CHRI must be deleted or returned to the CGA.

5.00 Audit

5.01 The FBI is authorized to perform a final audit of the Contractor's systems after termination of the Security Addendum.

6.00 Scope and Authority

6.01 This Security Addendum does not confer, grant, or authorize any rights, privileges, or obligations on any persons other than the Contractor, CGA, CJA (where applicable), CSA, and FBI.

6.02 The following documents are incorporated by reference and made part of this agreement: (1) the Security Addendum; (2) the NCIC 2000 Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20. The parties are also subject to applicable federal and state laws and regulations.

6.03 The terms set forth in this document do not constitute the sole understanding by and between the parties hereto; rather they augment the provisions of the CJIS Security Policy to provide a minimum basis for the security of the system and contained information and it is understood that there may be terms and conditions of the appended Agreement which impose more stringent requirements upon the Contractor.

6.04 This Security Addendum may only be modified by the FBI, and may not be modified by the parties to the appended Agreement without the consent of the FBI.

6.05 All notices and correspondence shall be forwarded by First Class mail to:

Information Security Officer

Criminal Justice Information Services Division, FBI

1000 Custer Hollow Road

Clarksburg, West Virginia 26306

FEDERAL BUREAU OF INVESTIGATION

CRIMINAL JUSTICE INFORMATION SERVICES

SECURITY ADDENDUM

CERTIFICATION

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its legal authority and purpose; (2) the NCIC Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Printed Name/Signature of Contractor Employee Date

Date

Printed Name/Signature of Contractor Representative Date

Date

Organization and Title of Contractor Representative

Exhibit B

NJ SNAP Related Requirements

2. In light of requirements imposed by NJ SNAP, Customer agrees to the following:

- a. Customer will purchase at least 3 year Verkada Cloud Extended Backup as part of its use of Verkada Command ("**Command**") and keep all automated license plate reader ("**ALPR**") data and associated access records for at least 3 years (as required by NJ SNAP).
- b. Customer will use functionality Verkada makes available in Command (or via an associated API) to share with NJ SNAP all ALPR data and "be on the lookout" ("**BOLO**") data Customer generates in Command which NJ SNAP requires to be shared with NJ SNAP, at the frequency NJ SNAP requires.
- c. Customer agrees that Verkada may disclose to NJ SNAP that Customer is a Verkada customer and that Customer has requested to use Verkada's CJIS Covered Services.